

Ubair Mukhtiar

Business graduate from Shaheed Zulfikar Ali Bhutto Institute of Science and Technology (SZABIST) currently working with Faysal Bank Limited as SBP Liaison Officer with an approach of working independently as well as in cross-functional teams demonstrating strong work ethics and a potential to develop opportunities that are further establishing organizational goals.

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📍 Karachi, Pakistan

📅 25 May, 1995

EDUCATION

Bachelors in Business Administration (Hons)

Shaheed Zulfikar Ali Bhutto Institute of Science and Technology - SZABIST

2014 - 2018

Intermediate (Pre-Engineering)

D.J. Sindh Govt. Science College

2012 - 2014

WORK EXPERIENCE

Commercial Remittance & SBP Liaison Officer

Faysal Bank Limited

12/2018 - Present

Achievements/Tasks

- Managing all clients SBP related matters relating to Trade and Remittances (Open Account, Advance Payment, EIF, Royalty, Equity, FCY Loans, Export Advance Payment Adjustments etc.)
- Advising clients regarding Foreign Exchange Regulations as per Foreign Exchange Manual & Foreign Exchange Regulation Act
- Corresponding with Internal Departments and SBP to resolve the discrepancies highlighted by SBP regarding the daily operations
- Scrutinizing transactions and advising relevant regulations to processing officers
- Managing SBP Portal and Internal End to End Portal ensuring swift communication of discrepancies highlighted by SBP to clients
- Updating all SOPs of Trade and Remittances as per amended regulations and ensuring communication of all circulars issued by SBP to internal departments

PROJECTS

World Bank Annual Update (Pakistan) (05/2016)

Organized the World Bank Annual Update Conference which was host to number of notable personalities and contrived number of measures to eradicate poverty and other issues in Pakistan through open house discussion about the update

Accredited Corporate Excellence (ACE) (05/2017)

Organized the first ever lean management workshop competition at SZABIST which pitched fresh innovative ideas to Corporate Companies for practicing the concept of lean management and Kaizen in their industries.

Research Paper: Impact of behavioral biases on optimal portfolio decision making (06/2018)

Presented my research paper on "Impact of behavioral biases on optimal portfolio decision making" which was recognized in SZABIST Annual Research Journal. This paper aimed to find out particular biases which are present in financial markets and still practiced by active portfolio managers in managing their funds.

SKILLS

MS-Office

Interpersonal Communication

Time Management

Problem-Solving

Written and Verbal Communication

Strategic Planning

EXTRA CURRICULAR ACTIVITIES

Autocom Ricksaaf (03/2017 - 05/2017)

- Successfully re-branded the product and changed the target market from local manufacturing companies to Government Union Councils which generated much more demand for the product.

SZABIST Marketing University Challenge (SMUC) (09/2016)

- Participated in second edition of this competition in which more than 15 universities participated and presented full fledged marketing ideas which were noticed and appreciated by a large number of companies attending the competition in search for innovative ideas.

TRAINING & WORKSHOPS

AML/CFT AND TRADE BASED MONEY LAUNDERING (WORKSHOP) (09/2019)

COMMERCIAL REMITTANCES & FX OPERATIONS (SBP WORKSHOP) (11/2019)

AWARDS

Best Diplomacy Award (2016)

SZABIST MODEL UNITED NATIONS (ZABMUN)

Best Research Proposal (2018)

SZABIST Business Research Proposal Competition (SBRPC)