




<b>RAHANA AMIRALI</b>		A595, 3 <sup>rd</sup> Floor, Block C, North Nazimabad, Karachi
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**CAREER OBJECTIVE:**

Seeking a challenging position in a growing and reputed organization, which will provide me with an opportunity to translate my experience, knowledge, skills and abilities into value for such organization in conjunction with helping me achieve my personal goals and self-development.

**CORE COMPETENCIES:**

- Accounting and Financial Audits
- IFRS & IAS Compliance
- Variance analysis
- Financial Statement Compliance
- Budgeting and taxation
- Internal controls
- Account reconciliation
- Legal and Statutory Compliance

**EDUCATION:**

Particulars	Institute	Year	Status
Chartered Accountant	Institute of Chartered Accountants of Pakistan	To Date	Finalist
Bachelors in Commerce	University of Karachi	2011	Passed
A Levels	Cambridge University, International Examinations	2009	Passed
O Levels	Cambridge University, International Examinations	2007	Passed

**WORK EXPERIENCE:**

- 1. TPL Life Insurance Limited (April 2017 – Current)**  
Manager Finance
  - 2. TPL Properties Limited (December 2015 – October 2016)**  
Manager Internal Audit
  - 3. Ernst & Young Ford Rhodes Sidat Hyder (May 2011 – December 2015)**  
Audit Senior
- **TPL Life Insurance Limited**

I am currently working as Manager Finance at TPL Life Insurance Limited (TLIL) and reportable to Chief Financial Officer (CFO). My responsibilities during the course of my duration include / have included:

- Preparation of monthly, semi-annual and annual Financial Statements.
- Preparation of monthly Fund Performance Report, to be published on Company's website.
- Calculation of NAV for unit linked fund pricing.
- Cash management.
- Oversight of bank reconciliations and related adjusting entries at each month end.
- Review of client-wise and period-wise loss ratio report for business analysis purposes.
- Review of payments made to vendors and management of payment timelines.
- Review of claims paid / reimbursed to insured clients with respect to Health and Life Insurance business of the company and ensuring that the payments are disbursed within TAT.
- Review of internal reports updated, maintained and circulated across the company for regular reporting purposes.
- Review of aging analysis and related collections.
- Review of all accounting and adjusting entries to ensure that the Financial Statements are prepared in accordance with relevant accounting and legal laws and regulations.
- Establishing and maintaining financial policies and procedures for the company.

- **TPL Properties Limited**

I worked as Manager Internal Audit for TPL Properties Limited (TPL) and was directly reportable to Head of Internal Audit. My responsibilities included:

- Preparation of Standard Operating Procedures (SOPs) for TPL Group's departments by developing an understanding of their then current business processes, obtained from meetings held with Department Heads, and ensuring the implementation of the same.
- Review of internal controls to identify and assess potential risks to the operations and suggesting of improved controls at reasonable cost to streamline internal processes with the control environment.
- Performing special reviews and investigations at the request of management.
- Performing risk assessments on key business activities and using this information to guide what to cover in audits.
- Devising audit plans and drafting and finalizing Audit Reports at the end of every audit assignment.
- Preparation of presentation for Board Audit Committee meetings held in each quarter of the year.
- Engaging to continuous knowledge development regarding sector's rules, regulations, best practices and performance standards to support development of proper SOPs, policies and internal controls.

- **Ernst & Young Ford Rhodes Sidat Hyder**

I worked as an Audit Senior for Ernst & Young, Karachi Office in Assurance and Advisory Business Services (AABS).

I was involved in various audits and other special assignments and have worked closely with the clients personnel in understanding their business issues, assisting in tailoring firm's products to match their business needs and managing firm's resources to complete the projects. My responsibilities included:

- Overall planning of audits, conducting initial planning meetings with clients to understand and co-develop expectations and designing audit strategies in consultation with Engagement Manager and Partner.
- Obtaining a thorough understanding of the nature of client's business, the business and regulatory environment in which it operates, SWOT analysis, identification of critical success factors and key performance indicators, initial overall analytical review, understanding major business processes, analysis and testing of internal controls at the interim and final stages and detailed test of significant account balances and transactions.
- Application of International Financial Reporting Standards (IFRSs), Technical Standards, Generally Accepted Accounting Principles (GAAP) and Local Regulatory Requirements.
- Review and supervision of the work performed by audit assistants throughout the course of audit and resolving audit differences / queries and taking appropriate actions.
- Consultation on significant matters with various professionals such as lawyers, valuers, tax advisors, actuaries and IT experts.
- Assisting client with the preparation of financial statements in accordance with the applicable financial reporting framework and ensuring compliance with IFRS and directives of regulatory authorities.
- Preparation of final audit deliverables – the audit report, the covering letter addressed to the Board of Directors and the Management Letter.
- Implementation of E&Y Global Audit Methodology software "GAMx" on selected engagements.

**Clients worked with:**

Following are the details of significant engagement clients which have contributed towards my professional growth:

<b>Ernst &amp; Young Ford Rhodes Sidat Hyder (Karachi Office)</b>	
<b>Engineering Industry</b>	<ul style="list-style-type: none"><li>• Siemens Pakistan Engineering Company Limited</li></ul>
<b>Food Manufacturing and Processing</b>	<ul style="list-style-type: none"><li>• Clover Pakistan Limited</li></ul>
<b>Information Technology</b>	<ul style="list-style-type: none"><li>• TPL Trakker Limited</li><li>• GBM Pakistan (Private) Limited</li><li>• Juniper International Networks B.V Pakistan</li><li>• Premier Systems (Private) Limited</li></ul>
<b>Logistics Services</b>	<ul style="list-style-type: none"><li>• DHL Global Forwarding Pakistan (Private) Limited</li></ul>
<b>Maintenance and Management Services</b>	<ul style="list-style-type: none"><li>• Centrepont Management Services (Private) Limited</li></ul>
<b>Mining, Oil, Gas and Energy</b>	<ul style="list-style-type: none"><li>• Pakistan Petroleum Limited</li><li>• Core Laboratories International B.V Pakistan</li><li>• Pakistan State Oil Company Limited – Board of Management</li></ul>
<b>Real Estate, Construction And Industrial Products</b>	<ul style="list-style-type: none"><li>• Dadex Eternit Limited</li><li>• TPL Properties (Private) Limited</li></ul>
<b>Telecommunication Services</b>	<ul style="list-style-type: none"><li>• International Aeradio Pakistan (Private) Limited</li></ul>
<b>Textiles and Apparel Manufacturing</b>	<ul style="list-style-type: none"><li>• Linmark International (Hong Kong) Limited – Pakistan Office</li></ul>

**Extra-Curricular:**

- Participated in various debate and quiz competitions at school level.
- Actively participated in various sports at the school level.
- Participated in various community services at the school level.

<b>IT Proficiency</b>	<b>Personal Details</b>	
<p><b><u>Proficient user of Ernst &amp; Young’s following software:</u></b></p> <ul style="list-style-type: none"><li>• EY GAMx</li><li>• Caseware</li><li>• Audit Analytics Module</li><li>• EY Global Analytics</li><li>• EY Eagle</li><li>• EY Microstart</li><li>• EY Random</li></ul> <p><b><u>Specialized Software:</u></b> User level knowledge of ERP software SAP and Oracle Financial</p> <p><b><u>Generalized Applications:</u></b></p> <ul style="list-style-type: none"><li>• MS Office</li><li>• Lotus Notes</li><li>• MS Outlook</li></ul>	Date of Birth:	18 May 1990
	Marital Status:	Married
	Nationality:	Pakistani
	Languages:	Fluent in English and Urdu
	Reference:	Will be made available on request