

MUHAMMAD SHAIQ TARIQ

Postal Address:

House#F-31, Fauji Fertilizer Company
Mirpur Mathelo, District-Ghotki,
Pakistan

Phone Numbers

Cell: 03067709868

Email: shaiqtariq786@gmail.com



OBJECTIVE

Self-motivated individual looking for the perfect leadership opportunity to put my skills to good use.

QUALIFICATIONS

- **NEBOSH International General Certificate, UK**
- **BE Mechatronics Engineering** (2013-2017)
Air University Islamabad, Pakistan
Duration: 4 years
- **Intermediate** (2011-2013)
(Federal Board of Intermediate and Secondary Education, Pakistan)
(FFC Higher Secondary School Mirpur Mathelo, Pakistan)
Duration: 2 years
- **SSC** (2009-2011)
(Federal Board of Intermediate and Secondary Education, Pakistan)
(FFC Higher Secondary School Mirpur Mathelo, Pakistan)
Duration: 2 years

WORKING EXPERIENCE

Years of Experience: +3 years

Annual Turnaround at Fauji Fertilizer Bin Qasim Limited (January,2020) **(Safety Supervisor)**

- Carry out any safety training as requested by management including safety inductions
- Maintain and produce health, safety and environmental statistics and records
- Conduct daily checks of Permit to Work
- Completes daily assessments of high risk activities i.e. Lifting Operations.
- Take all reasonable care to ensure the health and safety of themselves and persons likely to be affected by their acts or omissions as required by legislation.
- Supervise and monitor daily HSSE activities performed by contractors
- Follow the safety requirement of the sites and immediately report hazardous work and non-conformances to the site lead for the follow up with the contractors and subcontractors
- Collect safety lessons learned and communicate with site lead

- Ensuring safe access and egress in case of emergency.
 - Ensure that all accidents and incidents are properly investigated and action taken at sites
 - Ensuring availability, usage and trainings about PPEs at site.
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Fauji Fertilizer Company Mirpur Mathelo

(October 2018, September 2019)

(Trainee Engineer)

(HSE Department)

- Ensure that all work is carried out in accordance with the Company Management System Procedures & Worldwide Standards.
 - As a Safety Engineer, planning and conducting internal audits and liaise with external parties for third party audits.
 - Lead by example, continually coaching and encouraging personnel in regards HSSE
 - Monitor adherence to the client/group standards.
 - Ensure that all accidents and incidents are properly investigated and taking actions.
 - Plan & complete area inspections, assessments and audits in line with Group standards recommending remedial actions as appropriate.
 - Development of Evacuation plans, Inspection of First Aid Stations and liaise with local hospitals.
 - Carry out any safety training as requested by management including safety inductions.
 - Developing health and safety working programs and strategies and methods to predict possible hazards drawn from experience, historical data and other appropriate information sources.
 - Provide relevant information on Health, Safety, Security and Environmental Policies to employees.
 - Participate in safety promotions, campaigns, seminars and courses when required.
 - Maintain and produce health, safety and environmental statistics and records.
 - Keep up to date with all relevant legislation, regulations and codes of practice.
 - Conduct daily checks of Permit to Work.
 - Checks isolations and ensures safe work practices are being adhered to.
 - Utilize positive reinforcement when correcting unsafe behaviours also acknowledging safe behaviours.
 - Supporting local Management in establishing and continuously improving the Quality and HSE culture within the worksite.
 - Completes daily assessments of high risk activities i.e. Lifting Operations.
 - Monitor and assist in the development of security systems/ plans.
 - Take all reasonable care to ensure the health and safety of themselves and persons likely to be affected by their acts or omissions as required by legislation.
 - Ensure that company HSS&E Management Systems and Standards are adhered to and are fit for purpose and use.
 - To advise personnel on company standards, systems and processes.
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Engro Fertilizer Daharki

(May-September, 2018)

(Safety Officer)

(CO2 Recovery Project)

- Supervise and monitor HSSE procedures and implementation of company policy
- Supervise and monitor daily HSSE activities performed by contractors.
- Facilitate regular Safety & Health inspection, assessments and audit on-site in accordance with established Company Safety & Health programs.
- Follow the safety requirement of the sites and immediately report hazardous work and non-conformances to the site lead for the follow up with the contractors and subcontractors.
- Administer Company safety awareness, recognition and incentive programs on site.

- Review and coordinate site contractor's Safety, Health and Environment plans.
- Ensuring Risk Assessment / Job Hazard Analysis is done in advance of commencement of activities and ensuring all preventive / control measures are in place.
- Participate as required in investigation and follow-up of incidents/accidents. Prepare notifications and reports.
- Collect safety lessons learned and communicate with site lead.
- Administer HSE trainings, First Aid, CPR and Fire Safety trainings, lectures and campaigns onsite.
- Coach and facilitate the site in execution of Company programs to comply with the site safety plan.
- Facilitate the site safety steering and worker safety committees.
- Identify trends to develop programs and/or initiatives to promote an injury free work environment.

Annual Turnaround at Engro Fertilizer (Mechanical Engineer) (Cooling Tower Project) (March – May,2018)

Annual Turnaround at FFC Goth Machi (Safety Officer) (February – March,2018)

Annual Turnaround at FFBL Power Company Limited (Safety Officer) (January – February,2018)

Annual Turnaround at FFC Mirpur Mathelo (Safety Officer) (October – November,2017)

- Ensuring safe access and egress in case of emergency.
- Ensuring safe emergency procedures of the company.
- Ensure that all work is carried out in accordance with the Safety & Loss prevention Program
- Ensure that all accidents and incidents are properly investigated and action taken at sites.
- Provide relevant information on Health, Safety, Security and Environmental Policies to man power.
- Maintain and produce health, safety and environmental statistics and records.
- Ensuring Risk Assessment / Job Hazard Analysis is done in advance of commencement of activities and ensuring all preventive control measures are in place.
- Ensuring all safety precautions are completed and checked prior to a work activity commencement.
- Ensuring implementation of all permits for various types of jobs at site.
- Ensuring availability, usage and trainings about PPEs at site.

Internship at Fauji Fertilizer Company Mirpur Mathelo. (June – July , 2016)

- Safety training
- Introduction to instrumentation and control
- Introduction to P&IDs and loop sheets
- Simple and cascaded control loops
- Introduction to field instruments (gauges, transmitters, converters, SOVs)
- Overview of pressure, flow, level and temperature measurements

- Distributed Control System (DCS)
- Emergency Shutdown System (ESD)

HONORS & RECOGNITIONS

- Secured 2nd position in Table Tennis Tournament(2010,2011,2012,2013)
- Secured 1st position in Hiking competition (2015, 2016), Air University.
- Organized the Blood Donation Drive for community work.
- Organized the Margala Clean Up Drive during the Pakistan Mountain Festival
- Brand ambassador of NUST Olympiad '17 from Air university
- President of Air University Sports Club

INTERPERSONAL SKILLS

- **Presentation Skills:** I have prepared and presented over 15 presentations in engineering studies including the final semester project presentations to excellent and effective communication skills.
- **Leadership Skills:**I led many projects including my final year as I have ability to cope up with under pressure decision making.
- **Analytical Skills:**During academic career my keen interest was in solving problems of different subjects resulting in groomed my analytical skills.
- **Team Player:**A confident team worker and motivator.I can work as an active member with the group to ensure maximum team output.

HOBBIES & INTERESTS

Hobbies: Running, Cycling and Gardening.

Sports: Volley Ball, Hiking, Cricket, Football and Table Tennis

PERSONAL PROFILE

Father's Name	: Muhammad Tariq
CNIC #	: 45104-5583633-5
Passport #	: DX7966331
Date of Birth	: 16 December 1994
Age	: 25 Years
Nationality	: Pakistani
Religion	: Islam
Marital Status	: Single
Languages	: English & Urdu

S.No. 014331

AIR UNIVERSITY

Be it known that by virtue of the authority vested in it by law,
and upon the recommendation of the faculty, the Board of Governors has conferred upon

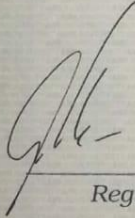
MUHAMMAD SHAIQ TARIQ

the degree of

Bachelor of Mechatronics Engineering

With all rights, privileges and honours.

Awarded at Islamabad, this 24th day of March, 2018.


Registrar




Vice Chancellor



nebosh

NEBOSH International General Certificate in Occupational Health and Safety

This is to certify that

Muhammad Shaiq Tariq

was awarded this qualification on

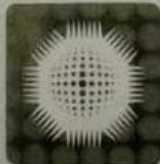
18 February 2020

William Nixon
Chair

Ian Taylor
Chief Executive

Master log certificate No: 00516248/1169551

SQA Ref: R604 04




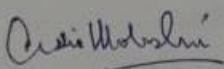
**The National Examination Board in
Occupational Safety and Health**
Registered in England & Wales No. 2698100
A Charitable Company Charity No. 1010444

Dated: 29th November, 2019

TO WHOM IT MAY CONCERN

Mr. **Muhammad Shaiq Tariq** s/o **Muhammad Tariq** has attended "NEBOSH IGC" training course with Session-30 at DESCON Technical Institute (DTI) from 04-11-2019 to 29-11-2019. His result is awaited, however during the course his performance remained satisfactory.


Abdul Chaffar
Lead Trainer (NEBOSH)
DESCON Technical Institute (DTI)


Adil Mobashir
Head Academics
DESCON Technical Institute (DTI)

Descon Technical Institute
Lahore Campus: 2 Km Defence Road, Off 24 Km
Multan Road, Mohianwal, Lahore, Pakistan.
Sadiqabad Campus: Bypass Road, Near
Descon Workshop, Sadiqabad, Pakistan.

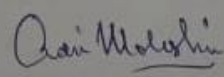
+92-322-8889045
www.dti.edu.pk

Dated: 29th November, 2019

TO WHOM IT MAY CONCERN

Mr. **Muhammad Shaiq Tariq** s/o **Muhammad Tariq** has attended one day "**Fire Safety**" training course at DESCON Technical Institute (DTI) on 26th November, 2019. During this course his performance remained satisfactory.


Abdul Ghaffar
Lead Trainer NEBOSH
DESCON Technical Institute (DTI)


Adil Mobashir
Head Academics
DESCON Technical Institute (DTI)

Descon Technical Institute

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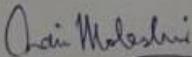
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Dated: 29th November, 2019

TO WHOM IT MAY CONCERN

Mr. **Muhammad Shaiq Tariq** s/o **Muhammad Tariq** has attended one day "**First Aid**" training course at DESCON Technical Institute (DTI) on 27th November 2019. During this course his performance remained satisfactory.


Abdul Ghaffar
Lead Trainer NEBOSH
DESCON Technical Institute (DTI)


Adil Mobashir
Head Academics
DESCON Technical Institute (DTI)

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