

# AYESHA GULZAR

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Gulshan -e- Iqbal. Karachi

## PROFESSIONAL SKILLS

- Oracle Financial Implementer
- Project/Business Planning & Analysis
- Proficient in MS Office
- Creating Professional Learning Environment

## PERSONAL SKILLS

- Interpersonal & Public Relations
- Resilient and Adaptable
- Polished Communication Skills
- Highly Collaborative

## EDUCATION

- **Master in Business Administration (MBA- Executive)** from Institute of Business Administration (IBA) - 2019
- **Associate of Chartered Certified Accountant (ACCA)** from ACCA – 2013
- **A-Levels** from The City School PAF Chapter - 2011

## WORK EXPERIENCE

### Alkaram Studio

Manager - Finance – June 2020 – Present

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studio

- Core Accounting and Monthly Financial Closing
- Cash-flow management and forecast
- Management of financial operations across 50+ outlets
- Outlet wise Profitability Analysis
- Business Partnership and Financial Consultancy to all Functions
- Initiate projects to augment efficiency (E-payment Solution/ integration between multiple software/ Implementation of ERP modules)
- Vendor Spend Analysis
- Recommend and maintain a system of policies and procedures to monitor control over financial activities
- Supervise the team responsible for payments, sales posting, reconciliations and other month end closing activities
- Team Building, Succession Planning & Grooming

### EY FORDRHODES

Manager - Global Compliance and Reporting – Nov 2019 – April 2020

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- Maintain effective control procedures over all aspects of the tax process
- Provide supervisory, identify training needs and build a strong team to ensure timely payments to providers.
- Managing the employee expense claims' process
- Planning and execution of the vendor payment runs
- Manage and monitor organization's bank position to meet the financial obligations
- Building and maintaining relationships with all stakeholders
- Compiling, analyzing, and reporting financial information to management and government agencies.
- Team Management
- Prepare month end deliverables, review reconciliations and take actions accordingly.



- Preparation of Financial statements in accordance with applicable Financial Reporting Standards & local statutory requirements
  - Prepare and manage the annual budgeting and midterm planning
  - Perform management reporting including insightful commentary on variances and business performance and other ad-hoc analysis
  - Liaise with auditors providing the required financial information and documentation
  - Business Process Owner of Insurance- Review and modify policies to minimize risk and assist in claim settlement
  - Coordinate and conduct knowledge transfer sessions to Global Financial Solutions (GFS) SOE-China team regarding financial statement preparation and statutory reporting
  - Reconcile the balance in the fixed asset subsidiary ledger to the summary-level account in the general ledger
  - Conduct periodic impairment reviews, physical count and fixed asset count activities
  - Actively support the different Finance and Intercompany Operations Project Teams as required
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#### **A. F. FERGUSON & CO**

Team Lead (ERP) In Global Risk Management Services (GRMS) – Mar 2014 – Feb 2017

- Worked on complete financials (GL, AP, AR, FA and CM) in accordance with IFRS and supply chain (Inventory and Order Management) modules of Oracle EBS R12.
- Prepared “To-Be” or “Functional Design Document”, mapping client’s current processes on Oracle, ensuring an environment of control.
- Identified wrong accounting practices and accounting mismatches and recommended accurate practices in accordance with IFRS.
- Consulted in preparation of internal management reports along with external financial statements and other statutory reporting.
- Designing solutions, recommending and planning process improvements with client's senior management and training client's personnel accordingly.
- Closing financial periods. Reconciling financial records and Trail Balance in Oracle with audited accounts as per IFRS and applicable laws.

#### **ACHIEVEMENTS & DISTINCTIONS**

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- Became member of ACCA in November 2016.
- Made the Team Lead for respective modules within a short span of time.
- Awarded “The most adaptable finance colleague’ by Pfizer Pakistan

#### **COURSES/TRAINING ATTENDED**

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- Ethics and Governance Workshop – Pakistan Business Council & ACCA Pakistan
- Decision Making for Leaders – EY
- Stress Management – EY

#### **LANGUAGES**

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English, Urdu

#### **REFERENCES**

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Upon Request