



Abdul Tawab

IT Production Support/Application Support

14+ years of experience in implementation of cutting-edge solutions with a wide range of tools and technologies. Skilled in overseeing and directing day-to-day activities related to technology infrastructure, ensuring that systems, services and platforms work reliably and securely. Increasingly exposed to cloud technologies.

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WORK EXPERIENCE

Associate - Technology Operations ADIA

01/2015 - 05/2021

ADIA manages a global investment portfolio that is diversified across more than two-dozen asset classes and sub-categories.

Achievements/Tasks

- Efficiently monitored PROD environment of IT Data-Center and Implemented automation, reducing 80% of manual tasks.
- Thoroughly studied and proactively implemented 100% automation of batch jobs and scheduling.
- Efficiently and seamlessly upgraded scheduling service with 0 downtime in Production Environment without any post issues.
- Effectively developed self-service for multiple business domains for batch processing, reducing 80% workload.
- 100% successful deployment of Knowledge Management Service reducing 50% to 70% BAU interruptions.
- Proactively supported Order Management Systems reducing financial impact.

Analyst / Datacenter Administration ADIA

10/2007 - 12/2015

Achievements/Tasks

- Enhanced monitoring and communication of ADIA's standards and guidelines for data center operations and services and reduced manual overhead by 80%.
- Improved error documentation systems, resulting in increased workplace efficiency and reduced yearly manual cost by 80%.
- Efficiently updated and executed in the Infrastructure continuity and disaster recovery plans for ADIA, reducing 80% downtime.
- Efficiently increased productivity by automating application maintenance, resulting in reducing 80% of manual tasks.

CERTIFICATES

Project Management Professional (06/2021 - 06/2024)

Microsoft Azure Fundamentals (12/2020 - Present)

Microsoft Azure Administrator Associate
(07/2021 - Present)

Investment Foundation Certificate (08/2014 - Present)

BMC Distributed Systems Control-M (04/2012 - Present)

SOFT SKILLS

Positive Attitude

Teamwork

Effective Communication

Time Management

Project Management

Critical Thinking

Problem Solving

Working Under Pressure

Work Ethics

Knowledge Management

Emotional Intelligence

TECHNICAL SKILLS

Trading Systems

Order Management System, FIX Protocol, Trade Desk Support

Enterprise Monitoring and Scheduling

BMC Control-M, BMC TrueSight, and Middleware

Process Practitioner

ITIL, Agile, and Project Management

ORGANIZATIONS

Project Management Institute (06/2021 - 06/2024)

LANGUAGES

English

Full Professional Proficiency

Urdu

Native or Bilingual Proficiency

INTERESTS

Reading

Travelling

Cricket

Obstacle course race

Running

EDUCATION

Master of International Business

La Trobe University/Melbourne

01/2006 - 12/2006

Bachelor of Computing

La Trobe University/Bendigo

08/2003 - 12/2005